

Request for Refunding CD/RCD - Bank

From,

..... (Name of the student)

PRN : Mobile :

Home Address :

To,

The Principal
Vimal Jyothi Engineering College, Chemperi

Sub : Request to pay CD/RCD to parent's account after maturation.

Respected Sir,

I hereby request you to pay my Caution Deposit of Rs.10,000/- to my parent's bank account after completing all the formalities.

Name of the Parents Account:

A/c No. of the Parent: Bank :

Branch : IFSC Code:

I also declare that **I have a bank loan** of Refundable Interest Free Caution Deposit of Rs.100000/- with (bank) at (branch), A/c No. And I request you to pay the above amount to the above bank after the maturation period.

Date:

Signature of the student

I am Mr./Mrs. , parent of the this student request you to grant the above request.

Name & Sign of the Parent

----- FOR OFFICE USE ONLY -----

RCD Maturation date: CD Paid on:

Principal

Accounts Officer

Bursar

Request for Refund of CD/RCD

From,

..... (Name of the student)

PRN : Adm No : Mobile :

Home Address :

E-mail ID :

To,

The Principal
Vimal Jyothi Engineering College, Chemperi

Sub : Request for Refund of Interest free deposit and Caution deposit – reg.

Respected Sir,

I have deposited a sum of Rs on towards Interest Free Deposit (Refundable) on my admission. I hereby declare that I have no bank loan for the same and I request you to refund the above amount to my parents account as below on its maturity.

Name of the Account Holder: Relation:

A/c No.: Bank :

Branch : IFSC Code:

Date:

Signature of the student

I am Mr./Mrs., parent of the this student request you to grant the above request.

Name & Sign of the Parent

----- FOR OFFICE USE ONLY -----

RCD Maturation date: CD Paid on:

Principal

Accounts Officer

Bursar