

Placement Cell Vjec <tpc@vjec.ac.in>

7 April 2020 at 10:50

Attn.!!! Submit Resumes at Placement Cell before April 20, 2020

TPO VJEC <tpc@vjec.ac.in>

To: 2017@vjec.ac.in

Cc: Administrator VJEC <administrator@vjec.ac.in>, Fr Jinu <jinuachan@vjec.ac.in>, reshmakv@vjec.ac.in, "Shinu M. M" <shinumm@vjec.ac.in>, "Shika. S" <shikasuren@vjec.ac.in>, Logi N Boby CE <logibobyabraham@vjec.ac.in>, Prajisha CE <prajisha@vjec.ac.in>, rojinp@vjec.ac.in, anittajose@vjec.ac.in, anchuajayakumar@vjec.ac.in, Archana prasad EI <lexmi712@vjec.ac.in>, "A ncy K. Sunny CSE" <ancyksunny@vjec.ac.in>, "Manoj K. C" <kcmanojkc@vjec.ac.in>, Binil Kumar ECE <binil@vjec.ac.in>, amruthamaria@vjec.ac.in, Binoy <binoy.poyili@vjec.ac.in>, Johny P Joseph ME <johnypjoseph@vjec.ac.in>, Alex George ME <alexgrge@vjec.ac.in>, Shaji George <shajigc@vjec.ac.in>, Sreekanth MP <sreekanth@vjec.ac.in>, Mejo M Francis <mejofrancis@vjec.ac.in>, Biju P Mathews <bijupmathews@vjec.ac.in>, "Dr.Benny Joseph" <bennyjoseph@vjec.ac.in>, "Fr.James Chellamkottu" <manager@vjec.ac.in>, Laly James EEE <lalyjames@vjec.ac.in>, "Manoj. V. Thomas CSE" <manojkurissinkal@vjec.ac.in>, Raju K K ME <rajukk@vjec.ac.in>, Reema Mathew AEI <reemamathew@vjec.ac.in>, "Roshini T.V ECE" <roshini.tv@vjec.ac.in>

Attn. S6 Students,

A resume is your personal marketing brochure with the goal of gaining the employer's attention and to giving them the information they need to bring you to the next step in the hiring process, an interview. A well written and formatted resume tells the employer a lot about your professionalism, and improves the chances for receiving an interview.

Keeping the above points in mind, I request all S6 students to prepare and submit your resume to tpc@vjec.ac.in. The schedule is given below:

Submit preliminary draft (PDF) to TPC: **April 20, 2020** Reviewing the submitted resumes and giving corrections: **April 27, 2020** Students to submit finalized resumes (PDF) to TPC: **April 30, 2020**

The maximum recommended size is 2 pages. You may refer to a few good templates available on the internet.

Note: <u>TPC will only accept a soft copy of the resume.</u> The subject should be the PRN number of the student while <u>sending the resume.</u>

Thank you.

Regards,

Justine M Augustine

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