

# 4.PHD CASUAL LEAVE

The screenshot displays the 'My Leave' application interface for a faculty member at Vimal Jyothi Engineering College. The page is titled 'Attendance / My Leave' and includes a search bar for the user's profile (Mr Shijith Thomas [FACULTY]).

**Navigation Menu:**

- My Dashboard
- Timetable
- Attendance
  - Student Attendance
  - My Leave
- Content Beyond Syllabus
- Lesson Plan
- MCQ
- Marks Scored
- Feedback
- Approvals
- Reports
- Performance
- Alerts / Notifications
- My Profile
- Attainment

**Form Fields:**

- Leave Category:** Casual Leave
- From Date:** [Calendar icon]
- To Date:** [Calendar icon]
- Do you want to apply for half day leave? \***  Yes  No
- Reason:** [Text area]
- Total Leaves Applied \*** [Text area]
- Approvers:**
  - First Approver: Mr George K V
  - Second Approver: Dr Benny Joseph

**Buttons:** [Browse], [Submit], [Reset]

**Leave Details:**

Category	Total Leaves	
	Available	Taken
Casual Leave	14	1
Compensatory Leave	0.5	0.5
Extra Ordinary Leave	0	0
Hourly Permission	10	12
On Official Duty	0	7
PhD Casual Leave	0	7
Special Casual Leave	0	0
Vacation Leave	6	11

**Non Tracked Leaves:**

Category	# of Leaves Taken
Leave Without Pay	0

**Footer:** Activate Windows. Go to PC settings to activate Windows. Herazen Technologies Pvt. Ltd. 11:45 AM 7/16/2023

Connect to Wi-Fi x You are signed in as ash036 x Inbox (10,750) - vineetha@vjec.a x dhl x

vjgroup.dhi-edu.com/vjgroup\_vjec/#/faculty/attendance/myleave

VIMAL JYOTHI ENGINEERING COLLEGE Vimal Jyothi Engineering College Search Profile Mr Shijith Thomas [ FACULTY ]

My DashBoard  
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PhD Casual Leave	21 Feb 2023 11:50 AM	21 Jan 2023	21 Jan 2023	1	PHD WORK MANGALORE	IN	Approved		<input type="button" value="Cancel"/>	0
PhD Casual Leave	21 Feb 2023 11:50 AM	16 Feb 2023	16 Feb 2023	1	PHD WORK MANGALORE	IN	Approved		<input type="button" value="Cancel"/>	0
PhD Casual Leave	28 Feb 2023 11:25 AM	24 Feb 2023	24 Feb 2023	1	phd work		Approved		<input type="button" value="Cancel"/>	0
PhD Casual Leave	28 Feb 2023 11:25 AM	25 Feb 2023	25 Feb 2023	1	phd work		Approved		<input type="button" value="Cancel"/>	0
On Official Duty	6 Mar 2023 09:32 AM	4 Mar 2023	4 Mar 2023	1	TO VISIT THE HSS IN CHERUPUZHA AREA IN MATHIL GHSS, PERINGOM GHSS, VAYAKARA GHSS, THIRUMNI GHSS, PRAPOYIL GHSS, MARYGHII HSS WITH RESHMA MS AEI DEPARTMENT AND TIMMY PHILIP CSE DEPARTMENT		Approved		<input type="button" value="Cancel"/>	0
On Official Duty	14 Mar 2023 01:49 PM	9 Mar 2023	10 Mar 2023	2	visited highers secondary school in kozhichal, palavyal, thomapuram, malom, vellarikunde, balal, parappa, chayothu, kambaloor, varakad with timmy sir cse based on the request in admission committee		Approved		<input type="button" value="Cancel"/>	0

Activate Windows  
Go to PC settings to activate Windows.

Heraizen Technologies Pvt. Ltd.

11:45 AM  
7/26/2023