

Various Committees/Cells: For administrative convenience a number of committees/Cells have been constituted to look into various aspects of the college administration, development and student & staff affairs. The list of such committees is mentioned here under:

Sl no	Content
1	PTA Executive Committee - Meeting minutes
2	College Council Members
3	Teaching Department Association
4	College Union Executive Committee
5	College Sports Council
6	Alumni Association Executive Committee
7	Student Grievance Redressal Committee
8	SC/ST Committee
9	Internal Complaint Committee
10	Planning and Monitoring Committee
11	Examination Committee
12	Library Committee
13	Career Guidance and Placement Cell



Report

Annual General Body Meeting of VJEC Alumni Association

The annual General Body meeting of Vimal Jyothi Engineering College Alumni Association was held on 20th January 2023 at 8.00 PM through Google Meet. The meeting started with a silent prayer and was moderated by Mr. Jomy Jose, Vice president of VJEC Alumni Association. The Secretary of VJEC alumni association, Ms. Shelma George, welcomed everyone to the AGM of the Alumni Association. A total of 60+ members attended the meeting. Dr. Benny Joseph, Principal and President of alumni association of VJEC gave the principal Address.

Detailed annual report was presented by the secretary Ms. Richu M Shelly, covering all the activities of the VJEC alumni Association during the year 2021-22. AGM approved the annual report.

The AGM was held in the presence of Rev. Fr. James Chellamkodu, Manager of VJEC institutions and manager delivered the felicitation.

Manager appreciated the members of the Alumni Executive for their loyal and committed service to the VJEC Alumni Association. Alumni newsletter, an initiative by the 2020-22 executive members were released during the AGM by 1st batch representative Mr. Unnikrishnan. After that the AGM was entered into its major agenda.

Agenda of the meeting:

1. Election of New office bearers as per KTU Statute

The president of the Alumni Association, Dr. Benny Joseph, chaired the session. He thanked all the executive members and alumni faculty colleagues for their active and progressive contribution over the past years.

Thereafter the procedure for fresh election for the new term was initiated as follows:

President

Secretary


DR. BENNY JOSEPH
PRINCIPAL


Ms. Shelma George

Treasurer

VIMAL JYOTHI ENGINEERING COLLEGE
CHEMPERI, KANNUR DT, KERALA-670632

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VIMAL JYOTHI ENGINEERING COLLEGE

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Under the Archdiocese of Thalassery

Then the newly elected members introduced themselves to the other members and the meeting was concluded by the vote of thanks. Mr. Ryne P M, newly elected Vice president from teacher proposed the vote of thanks.

President

Secretary

Treasurer

Handwritten signature of Benny Joseph

BENNY JOSEPH
PRINCIPAL

Handwritten signature of the Secretary

Jijo Joseph

VIMAL JYOTHI ENGINEERING COLLEGE
CHEMPERI, KANNUR DT, KERALA-67062



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Principal, Dr. Benny Joseph was elected as the president of VJEC Alumni Association as per the KTU statute.

1. The nomination of Mr. Tharanath K for the post of Vice President, from alumni
Proposed by : Shameer Badar
Seconded by: Vaishak M P
2. The nomination of Ms. Pallavi Chandrasekharan for the post of secretary, from alumni
Proposed by : Tharanath K
Seconded by: Richu M Shelly
3. Following eight members were also elected for the post of Executive members from alumni:

Name of Executive Member	Proposed By	Supported By
Unnikrishnan M	Jobin Franics	Rassal Mohammed
Kishore Jose	Rassal Mohammed	Janesh K C
Jubin Sebastian	Shone Jose	Lexu
Rassal Muhammed	Shone Jose	Victor Joseph
Shone Jose	Vishal Sunny	Jinsa Mathew
Lexu Jose	Shinto	Jobin Franics
Tomlin Mathew	Jobin Franics	Grace M John
Alex M Sunny	Jubin Sebastian	Saurabh E

President


Dr. BENNY JOSEPH
PRINCIPAL

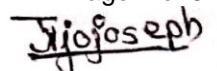
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Secretary



Treasurer

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College Council Meeting - 24 April 2023

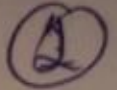
Agenda:-

1. Review of action points of meeting conducted on 22 March 2023.
2. student welfare.
3. Any other points with the permission of chairman.

[Signature]
24/04/23

Attended by:

1. Dr. Benny Joseph - Chairman.
2. Cdr (retd) Rajiv Karia - Secretary.
3. Dr. Binu Mathew, ^{HOD} EE - Member *[Signature]*
4. Mr. George KV, HOD ASH - Member
5. Ms. Divya B, HOD CSE - Member *[Signature]*
6. Dr. Anuro Sahaya Das - HOD, ECE - Member *[Signature]*
7. Dr. Manoj V Thomas - ADJ - Member
8. Dr. Tejesh George - AP, EEE - Rep. EEE
9. Mr. Neel M Francis - AP, ME - Member *[Signature]*
10. Ms. ~~Aradhya~~ Neeraj V V - AP, CSE - Member *[Signature]*
11. Mr. Ajit Mathews Antony - Chairman, College union *[Signature]*
12. Ms. Divya W James - Vice Chair - College union *[Signature]*
13. G. Gan Dwaracher - HOD IEL *[Signature]*



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016
Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

No. KTU/ASST(ACADEMIC)/6243/2020

Thiruvananthapuram

Dated: 31.01.2023

CIRCULAR

Sub:- APJAKTU - Academic - Statutory Activities as per the First Statutes of the University -
Formation of College Councils - Regarding

Ref :- Statute 4, Sub-statute 5 of the First Statutes of the University dated 07/08/2020.

As per the reference cited above, Affiliated colleges/Institutions/Autonomous colleges/Schools of the University and the Academic institutions decided by the Board of Governors of the University, **College Council shall be formed.** The College Council consisting of students and teachers, shall advise/instruct the Principal / Head of the institution on the routine matters pertaining to the Institution. The College Councils shall be constituted within 6 months from the coming into being of the First Statutes of the University. Urgent steps shall be taken for constituting the College Council.

The College Council shall consists of :

- (a) **Chairman** - Either the Principal/ Professor in charge of Principal/Head of Institution.
- (b) **Head of Department** of each branch / teacher in charge of the HoD;
- (c) **Teacher** in charge of Physical Education Department;
- (d) **College Union Chairman/ General Secretary/ Member** representing students of the institution;
- (e) **Lady member** of the College Union or Member representing Lady students of the institution;
- (f) **3 Teachers** selected from among the faculties of the institution, **one** among them being a Lady;
- (g) **Special invitees** : Teacher associated with the concerned matter, and if it is related to Hostel, then the teacher in charge of Men's and Women's Hostel;

Secretary should be elected from among the members of the College Council, and in the absence of elected Secretary, the Chairman should nominate one of the Heads of the Department, as the Secretary.



Minutes of college council meeting conducted on 26 April 2023

Second meeting of the College Council of Vimal Jyothi Engineering college was conducted on 22 March 2023 at 15:00 hrs at the Board room.

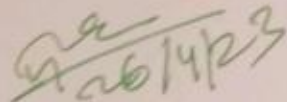
Dr Benny Joseph, Principal and Chairman, College council welcomed all members to the meeting and has informed the members all the academic activities of the college are proceeding as per academic calendar published by the KTU and College. Cdr(retd) Raju K Kuriakose, Secretary, college council briefed the committee members about the action taken and pending points of previous meeting held on 22 March 2023:-

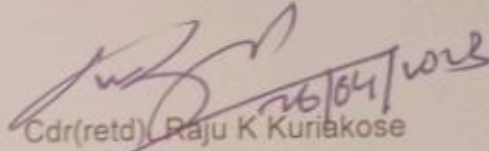
Discussions:-

Action taken report submitted on all previous action points were presented and all the pending points were completed as per the report dated 18 April 2023.

No other points were brought up.

These minutes have the approval of the Chairman.


26/4/23
Chairman/Principal


26/04/2023
Cdr(retd) Raju K Kuriakose
Secretary.

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Minutes of the Executive Committee Meeting (College Union - 2022-23)

Date : 20-04-2023

Venue : Board Room

Agenda

1. Any issues/concerns regarding academic/co-curricular/extra-curricular activities during the AY 2022-23
2. Students' welfare in general.

Members Attended:-

1. Dr. Benny Joseph, Principal *[Signature]*
2. Dr. Manoj V. Thomas, Chairman, SWE *[Signature] 20/04/2023*
3. Mr. Agil Matthews Antony, Chairman, College Union
4. Ms. Lidiya James, Vice Chairperson *[Signature]*
5. Mr. Saphel Santhosh, General Secretary - ABSENT.
6. Mr. Felia Sabi, Arts Club Secretary *[Signature]*
7. Ms. Ann Riya Jaison, Magazine Editor *[Signature]*
8. Mr. Sebin MS, Sports Captain. *[Signature]*
- 9.

Discussions

1. The students requested for a sick room for boys in the college.
2. The students requested for a prayer room in ME block for girl students.
3. Some classrooms need curtains to be replaced.
4. Parking Space for students needs to be properly maintained.

5. No water available in the wash basin in Alphonsa hostel for girls.
6. Students requested for A/c in H/W Lab.
7. Students requested for change in bus timings during exam days.

The points raised in the meeting were discussed with the Principal and the necessary steps have been initiated.

Shriniwa
20/04/2023

(Dr. Manoj V. Thomas)



VIMAL JYOTHI ENGINEERING COLLEGE, CHEMPERI
DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING
OFFICE ORDER

Sub: Constitution of Internal Examination Cell for the academic year 2023-24

Dated:12/08/23

In order to streamline and efficiently manage the internal examination procedures within our college, we have instituted an Internal Examination Cell within our department

The composition of internal examination cell is as follows

Dr Anto Sahaya Dhas (Chairman)

Ms.Lekshmy S (Co-ordinator)

Ms.Jerrin Yomas

Ms.Bindu Sebastian

Ms.Anusha Chacko

Ms.Divya K

Ms.Sini Joshy

Mr.Jyothish Francis

Mr.Saju Augustine (Mech)

Roles and Responsibilities

1. Overall Coordination : Ms.Lekshmy S
2. Question paper printing : Ms.Lekshmy S ,Ms.Divya K
3. Seating Arrangement : Ms.Bindu Sebastian
4. Duty allocation : Ms.Anusha Chacko

5. Distribution and Collection of answer scripts to invigilators (before & after exam) :

Ms.Jerrin Yomas

Ms.Sini Joshy

Mr.Jyothish Francis

Mr.Saju Augustine (Mech)

6. Strong room charge and answer scripts distribution to faculty :

Ms.Jerrin Yomas (Custodian of strong room)

Mr.Jyothish Francis

By order

Dr Anto Sahayadas.D

H.O.D ECE

VJEC

Internal Complaints Committee Meeting

10/8/23

2:00 PM

Agenda:-

- 1) Review of past committee activities.
- 2) Planning of activities for the current academic year.

Members present

- 1) Divya B
- 2) Nancy Joseph
- 3) Vineethamol Abraham
- 4) Lekshmy S (ECE)
5. Lidiya James
6. VishnuPriya . MP
7. Fosteron . J. Pulhumeru
8. Aida Thomas

[Signature]

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Minutes of the Meeting


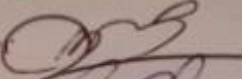
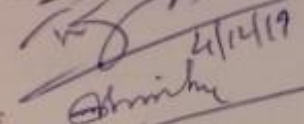


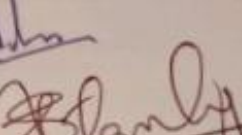
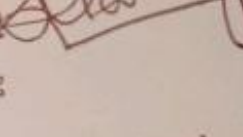
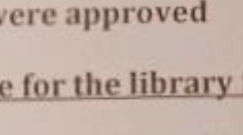
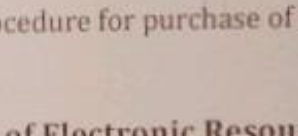
- 1) Recommended to ^{conduct a meeting with} ~~call~~ all the girl students representative to sensitize regarding the committee and its functions.
- 2) Decided to arrange a self defence class for the girl students.

[Signature]
29/9/23

minutes of the 8th meeting of the Library Committee held on 4th Dec. 2019

A meeting of the Library Committee was held on 4th Dec. 2019 at 2 PM in the boardroom.

Following members attended the meeting

- 1 Dr. Benny Joseph, Principal 
- 2 Fr. James Chellamkot, Manager 
- 3 Cdr Raju Kuriakose, HOD, ME 
4/14/19
- 4 Mr. Manoj V Thomas, HOD, CSE 
- 5 Ms. Reema Mathew, HOD, AEI 
- 6 Ms. Roshini T V, HOD, ECE 
- 7 Mr. Biju Mathew, HOD, CE 
- 8 Ms. Laly James, HOD, EEE 
- 9 Mr. Stanly Kurian, Librarian 

Following are the minutes of the meeting

Item No.8.1:- Minutes of 7th meeting were approved

Item No.8.2:- Book Purchase Procedure for the library for the year 2020- 2021.

It was unanimously decided to adopt the procedure for purchase of books in the library same as adopted in the year 2019 - 2020

Item No.8.3:- Renewal of Subscription of Electronic Resources Packages

The Committee approved renewal of paid subscription to the following e-journal packages for the year 2020 - 2021


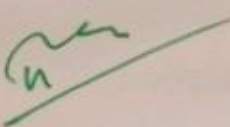
- IEEE (IEL Online)
- Science Direct
- Delnet

The committee approved renewal of paid subscription of Magzter Digital Magazine Subscription

Item No.8.5:- Renewal of EBSCO Host eBooks Engineering Core

The committee approved renewal of paid subscription EBSCO Host eBooks Engineering Core for the library.

The meeting ended with a vote of thanks

PLACEMENT CELL

Date: 26th September 2023, Tuesday

Time: 10.00 AM

Venue: Board Room

Agenda for the meeting:

1. Core company placements
2. Internship Opportunities
3. Communication Skill development initiatives
4. Any other item.

Please find below the details of important points discussed (based on the agenda) in the S7 Placement Coordinators meeting conducted at the Board Room from 10.00 AM today, 26th September 2023.

1. Core company placements

- We have a few Core companies recruiting from our campus across all branches. TPC will make all efforts to ensure hiring from these companies for the 2024 batch.
- It would be helpful if the placement coordinators can support Placement Cell with the contact details of a few more companies.
- A proposal from NIYATI is submitted to the Management to boost hiring from core companies. Management is willing to share 50% of the actual cost. Students interested to make use of this opportunity may register on or before 1st October 2023, using the link <https://forms.gle/UB2Q5SUPHfc9XumT7>

2. Internship Opportunities

- As per the KTU order, students can avail 4 to 8 weeks for internship. However, companies are willing to accept students only if they are available for 6 months. Hence, the following alternative options are suggested from my side.
- Register and avail internship opportunities on the AICTE internship portal https://internship.aicte-india.org/register_new.php
- Register and avail internship opportunities on the DWMS portal <https://knowledgmission.kerala.gov.in/>
- Avail internship opportunities on the Internshala portal <https://internshala.com/>

3. Communication Skill development initiatives

- GD Training for S7 students during lunch break starts from **10th October**. Interested students can register on or before 3rd October 2023, using the link <https://forms.gle/RQZXX9MhNGtt3SQ89>
- IELTS batches will be conducted after regular class hours if a minimum number of interested students are available. Interested students can register

on or before 3rd October 2023, using the link
<https://forms.gle/4cg4VRcMry21HQHL6>

4. Other items discussed.

- One week extensive on campus training for Banking jobs will be arranged in association with Transfotalent. Management is willing to share 50% of the training fee. Interested students can register on or before **1st October 2023**, using the link <https://forms.gle/JqRck7XzinU9Rqkd6>
- Higher studies Abroad seminar and counseling sessions to be arranged. Interested students may register on or before **5th October 2023** in the link <https://forms.gle/thE3ZBWQZVQeWuk37>
- Students can practice mock interview sessions on the portal <https://www.goprac.com/>
- Resumes of all the S7 students to be reviewed. The schedule and details will be communicated by the end of this week.
- Principal suggested exploring AI based software/websites for reviewing student resumes.
- A DWMS Orientation session should be arranged for S7 students by mid October. The details will be circulated later.

S7 Placement Coordinators Meeting on 26th September @ 10.00 AM, Board Room

TPO VJEC <tpc@vjec.ac.in>

21 September 2023 at 11:38

To: Shamy A AEI <shamyasanthosh@vjec.ac.in>, akhilma269@gmail.com, Ayana Pv <pvayana456@gmail.com>, diyarameshan@vjec.ac.in, Prithwin Ratnan <prithwinratnan55@gmail.com>, Irene Treesa Cibi <cirenetreesa@gmail.com>, sreelakshmim@vjec.ac.in, VAISHNAV KRISHNA <vaishnavkrishna82@gmail.com>, Meenakshi Surendran <meenakshisurendran3@gmail.com>, Abdul Latheef <abdullatheef@vjec.ac.in>, manuvs014@gmail.com, Angel John <angellizajohn@gmail.com>, aswathits@vjec.ac.in, Mohammed zain rafeeque ads <zainrafeeque@gmail.com>, Ann Riya Jaison <annriyajaison2002@gmail.com>, Adarsh KS <adarshks@vjec.ac.in>, Aswin D K <333aswindivakaran@gmail.com>, Devika Dinesh E <devikadineshe8@gmail.com>, Rojith K EEE <rojithk@vjec.ac.in>, agilma2002@gmail.com, Aleena K Shibu <aleenashibuk632@gmail.com>, Dilin <iamdilin@vjec.ac.in>, vyshnavr248@gmail.com, "ANUSREE P .NAIR" <anusreepnair28@gmail.com>, Saneesh K CE <saneeshkrish46@vjec.ac.in>, Abhinav Mk <abhinavmk250@gmail.com>, Anakha Mary Mathew <akku104anakha@gmail.com>, Abhijath <abhijathip@vjec.ac.in>, Gokul Haridas <gkldas290@gmail.com>, archanasajeevan16@gmail.com
Cc: Raju K K ME <rajukk@vjec.ac.in>, hodce@vjec.ac.in, Divya B CSE <divyab@vjec.ac.in>, hodme@vjec.ac.in, "Dr.Benny Joseph" <bennyjoseph@vjec.ac.in>, Biju P Mathews <bijupmathews@vjec.ac.in>, hodece@vjec.ac.in, hodeee@vjec.ac.in, hodaai@vjec.ac.in, Laly James EEE <lalyjames@vjec.ac.in>, Bursar <bursar@vjec.ac.in>, "Asst. Manager VJEC" <asstmanager@vjec.ac.in>, "Dr. D Anto Sahayadhas ECE" <dr.anto@vjec.ac.in>, "Manoj. V. Thomas CSE" <manojkurissinkal@vjec.ac.in>, HOD CSE <hodcse@vjec.ac.in>, "Dr. Glan Devadhas" <glandeva@vjec.ac.in>, "Fr.James Chellamkottu" <manager@vjec.ac.in>

Dear HODs and Placement Coordinators,

Greetings from the Training and Placement Cell !!!

With reference to the suggestions in the College Council meeting conducted on 9th August 2023, a meeting with HODs, placement coordinators (faculty and students) is planned on 26th September 2023. The details are as follows:

Date: 26th September 2023, Tuesday

Time: 10.00 AM

Venue: Board Room

Agenda for the meeting:

1. Core company placements
2. Internship Opportunities
3. Communication Skill development initiatives
4. Any other item.

Thank you.

Regards,

Justine M Augustine

Training & Placement Officer

Vimal Jyothi Engineering College, Chempal

Chempal, Kerala -670632

mail: tpc@vjec.ac.in

office: 0460-2212240 Ext:126

mobile: 9946943094

SL. NO.	DEPT.	CO-ORDINATOR NAME	EMAIL ID	MOBILE NUMBER	SIGNATURE
1	AEI	Ms.Shamya A (Faculty)	shamyasanthosh@vjec.ac.in	9495175109	
		Akhil M A	akhilma269@gmail.com	6235606861	
		Ayana PV	pvayana456@gmail.com	9288092261	<i>Ayana</i>
2	CSE A Batch	Diya Rameshan (Faculty)	diyarameshan@vjec.ac.in	9995225825	<i>Diya</i>
		PRITHWIN RATNAN A	prithwinratnan55@gmail.com	9037660062	<i>P.R.A.</i>
		Irene Treesa Cibi	cirenetreesa@gmail.com	9447690262	<i>Irene</i>
3	CSE B Batch	Sreelakshmi M (Faculty)	sreelakshmim@vjec.ac.in	9496288840	<i>Sreelakshmi</i>
		Vaishnav Krishna	vaishnavkrishna82@gmail.com	7736966011	<i>Vaishnav</i>
		Meenakshi Surendran	meenakshisurendran3@gmail.com	7994895402	<i>Meenakshi</i>
4	CSE C Batch	Abdul Latheef (Faculty)	abdullatheef@vjec.ac.in	9447777481	<i>Abdul Latheef</i>
		Manu v s	manuvs014@gmail.com	6235393087	<i>Manu</i>
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5	ADS	Aswathi Surendran (Faculty)	aswathits@vjec.ac.in	9447633497 9496495233	<i>Aswathi</i>
		Mohammed Zain	zainrafeeque@gmail.com	9645200759	<i>Mohammed Zain</i>
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6	ECE	Mr.Adarsh KS (Faculty)	adarshks@vjec.ac.in	9947051229	
		Aswin Divakaran	333aswindivakaran@gmail.com	9495175946	<i>Aswin</i>
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7	EEE	Rojith K (Faculty)	rojithk@vjec.ac.in	7306585301	
		Agil Mathews	agilma2002@gmail.com	9207651172	<i>Agil</i>
		Aleena K Shibu	aleenashibuk632@gmail.com	9961048612	<i>Aleena</i>
8	ME	Mr.Dilin Dinesh (Faculty)	iamdilin@vjec.ac.in	9400857503	
		Mr. Vyshnav R	vyshnavr248@gmail.com	9447553436	<i>Vyshnav</i>
		Ms. Anusree P Nair	anusreepnair28@gmail.com	6238052538	
9	CE A Batch	Mr.Saneesh K (Faculty)	saneeshkrish46@vjec.ac.in	9995655249	
		Abhinav M K	abhinavmk250@gmail.com	6238930704	
		Anakha Mary Mathew	akku104anakha@gmail.com	9656608404	
10	CE B Batch	Abhijath I P (Faculty)	abhijathip@vjec.ac.in	9747233264	
		Gokul Haridas	gkldas290@gmail.com	9061402214	
		Archana Sajeevan	archanasajeevan16@gmail.com	7736547722	

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		Ayana PV	pvayana456@gmail.com	9288092261	
2	CSE A Batch	Diya Rameshan (Faculty)	diyarameshan@vjec.ac.in	9995225825	
		PRITHWIN RATNAN A	prithwinratnan55@gmail.com	9037660062	
		Irene Treesa Cibi	cirenetreesa@gmail.com	9447690262	
3	CSE B Batch	Sreelakshmi M (Faculty)	sreelakshnim@vjec.ac.in	9496288840	
		Vaishnav Krishna	vaishnavkrishna82@gmail.com	7736966011	
		Meenakshi Surendran	meenakshis Surendran3@gmail.com	7994895402	
4	CSE C Batch	Abdul Latheef (Faculty)	abdullatheef@vjec.ac.in	9447777481	
		Manu v s	manuvs014@gmail.com	6235393087	
		Anjel John <i>Angel John</i>	angellizajohn@gmail.com	9778375609	
5	ADS	Aswathi Surendran (Faculty)	aswathits@vjec.ac.in	9496485233	
		Mohammed Zain	zainrafeeque@gmail.com	9645200759	
		Ann Riya Jaison	annriyajaison2002@gmail.com	9778198268	
6	ECE	Mr.Adarsh KS (Faculty)	adarshks@vjec.ac.in	9947051229	
		Aswin Divakaran	333aswindivakaran@gmail.com	9495175946	
		Devika Dinesh	devikadineshe8@gmail.com	9495183527	
7	EEE	Rojith K (Faculty)	rojithk@vjec.ac.in	7306585301	
		Agil Mathews	agilma2002@gmail.com	9207651172	
		Aleena K Shibu	aleenashibuk632@gmail.com	9961048612	
8	ME	Mr.Dilin Dinesh (Faculty)	iamdilin@vjec.ac.in	9400857503	
		Mr. Vyshnav R	vyshnavr248@gmail.com	9447553436	
		Ms. Anusree P Nair	anusreepnair28@gmail.com	6238052538	
9	CE A Batch	Mr.Saneesh K (Faculty)	saneeshkrish46@vjec.ac.in	9995655249	
		Abhinav M K	abhinavmk250@gmail.com	6238930704	
		Anakha Mary Mathew	akku104anakha@gmail.com	9656608404	
10	CE B Batch	Abhijath I P (Faculty)	abhijathip@vjec.ac.in	9747233264	
		Gokul Haridas	gkldas290@gmail.com	9061402214	
		Archana Sajeevan	archanasajeevan16@gmail.com	7736547722	

Date: 10/5/23

Time: 2.00 pm

Venue: Board room

Agenda:

- * Review of previous ATR
- * RA - IAZ S4 & S6
- * NBA student awareness program
- * Any other topic

Members present:

Dr. Anto Saranya Das	- HoD / EC	<u>Anto</u>
Divya B	HOD / CE	<u>Divya</u>
Dr. Manoj V. Thomas	- ADS	<u>Manoj</u>
Dr. Blani Anandhan	- AEI	<u>Blani</u>
Laly Jomon	- EEE	<u>Laly</u>
Dr. Rashmi . V	D.A	<u>Rashmi</u>
Rajin K Kravinkore	- MG	<u>Rajin</u>
George . K.V.	ASH	<u>George</u>
Dr. Biju Mathew	CE	<u>Biju</u>
Benny Joseph	<u>Benny</u>	<u>Joseph</u>

Minutes and Action taken report HOD Meeting 10.05.2023

Sl. No	Details of discussion and decisions	Target date	Action	Remarks
1	NBA		NBA coordinators	EE and CS visit date 16th June
2	NAAC - SSR- review (KI level)		NAAC coordinators	Dept. level targets for 22-23 even semester 1. Add-on courses - 3 per dept. a. CE - 4 b. ME - 3 c. CS - 8 d. EC - 3 e. EE - 2 f. EI - 3 g. AD - 1 2. workshops/seminars/conferences on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship - 3 per dept. 3. MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field Project, On-the- job training, research and other academic activities - 2 per dept
3	Student satisfaction survey for the current year to be launched by the mid of the even semester		Dean Academic	177/403
4	Updates from placement officer			a. Federal Bank - 5 selected b. Smart IOTs - 13 shortlisted c. Terrific minds - 13 shortlisted d. Algomox - 2 offers e. Faceprep - Shortlist awaited f. Total 140 Offers (98 students)
5	Faculty requirement		Management	ASH - Chemistry - 1, Mathematics - 2, EE - 1 CS - 7, Technician - 1 AD - 14 ME - 1
6	NBA - FDP - Suggested takeaways.		HoDs	1. Course team meeting onwards we shall check for NBA documentation. 2. All P files/criteria files and related documents should be audited every semester along with KTU requirements. 3. Bench marks and levels for attainment calculation shall be fixed in the course team meeting. 4. Gap identification (structure and content level) shall be presented in the course team meeting. 5. Department DAB and PAQIC/PCC has to be incorporated into the academic calendar. 6. Pedagogical initiatives required from each dept. 7. Refinement of COs to be done immediately. 8. CO-PO mapping process has to be defined. 9. CO-PO mapping justification to be done.
7	NSS coordinator	15.05.2023		Mr. Akhil K K in the place of Mr. Vasudevan
8	CMS spoc	10.05.2023		Mr. Ancy K Sunny

PTA Executive Meeting 25/10/22³
Venue: Board Room Time 11:30 am

Agenda

1. Academic Matters
2. Other matters.

Members:-

1. Ke. Laxmi Venkatesh ~~_____~~
2. Benny Joseph ~~_____~~
3. Sebastian Pulkeruppu ~~_____~~
4. Raheem. K. K. ~~_____~~
5. Venod. P. ~~_____~~
6. K. V. Bhattathiri ~~_____~~
7. Jomy Jose, ASH ~~_____~~
8. Vasudevan. M ~~_____~~

Decisions / Discussions

1. Students interaction with opposite sex, beyond the limit should report to the counselling authority to correct their behaviour. If necessary inform the parents through counselling authority.
2. Conduct industrial visit strictly based on the college and government norms. Ensure the participation parents representation.
3. Decided to conduct booster class seriously. Discuss the old question papers to familiarise the questions.
4. Principal should conduct random meeting with students to check the effectiveness of the class of teachers.

VASUDEVAN. M
PTA secretary

~~_____~~
25/10/22

9/11/22

The S.C/ST Committee meeting held on today the 9th of Nov 2022 at Vimala's Engineering College, has discussed and taken the following decisions in presence of the following who signed hereunder:

1) The meeting discussed and circulated the notice No. C A -105/22, dated 05/11/22 from Dist. SC/ST Development Office and circulated to all students present and to other students who are not present.

2) Also distributed the format of affidavit, to be filed at the college office, as directed in the said notice - and discussed about all the points mentioned in that notice, in detail.

1.	Ananya. B. Pruthi	87 CE	
2.	Adeena. Q	55 CSE	
3.	Nayana. K.S	51 CSE	
4.	Sanjiv. R	83 CSE-A	
5.	Naraneel P. Nirod	55 CEA	
6.	Adithya. U	51 CSE A	
7.	Smriti Krishna	53 CSE C	
8.	Joselin. J. Pullumare	Office Superintendent	
9.	Saiju Thomas	Doc.	
10.	Saney Josepr	Phy Lecturer	

9/11/2022

VIMAL JYOTHI ENGINEERING COLLEGE

CHEMPERI

Annual Athletic Meet - On 25th March 2023

OPENING CEREMONY

1. Assembly and March past of the Athletes.
2. Flag hosting
3. Welcome Speech : Sri Shaji M.A, HOD Physical Education
4. Presidential Address : Dr.Benny Joseph (Principal)
5. Inauguration : Rev.Fr. James Chellamkottu (Manager)
6. Felicitation : Rev.Fr.Lazar Varambakath (Bursar)
: Rev.Fr.Sony Vadasseril (Asst. Manager)
7. Oath Taking : Sebin M.S., S6 EEE (Sports Captain)
8. Arrival of the Olympic Torch :
9. March off :
10. Athletic events

**I declare the 21st Annual Athletic meet of Vimaljyothi
Engineering College Opened.**

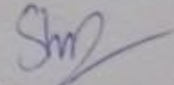
AS
21/3/23

Notice

The college annual athletic meet will be conducted on 25th March, 2023. The field events will be conducted on 16.3.2023 at 4.20PM onwards.

Schedule

16.3.2023	4.20 PM	Shot Put	[M&W]
		Discuss Throw	[M&W]
17.3.2023	4.20PM	Javeline Throw	[M&W]
		High Jump	[M&W]
20.3.2023	4.20PM	Long Jump	[M&W]
		Tripple Jump	[M&W]



Shaji M A

HOD, Phy .Edn

Shaji M.A , M.P.Ed, M.Phil, NIS
Associate Professor & HOD
Dept. of Physical Education
Vimal Jyothi Engineering College
Chemperi- Kannur- Kerala- 670632

15.03.2023

Chemperi

Handwritten note:
15/3/23

Individual champions:

Men

- Sebin M.S. (S_6 EEE)
- Milan S. Chalil (S_8 ME)

Women

- Rosemary Varghese (S_2 ADS)
- Diya Radhakrishnan (S_2 CSD)
- Deepnitha Ramachandran (S_2 CSCY)

Sh

Overall champions

CSE - Ist - 109

Circuit - IInd - 105 ✓

CE - IIIrd - 36

Mech - IVth - 35

Shy ✓

**APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY
ELIGIBILITY PROFORMA FOR INTER-COLLEGIATE TOURNAMENTS**

Name of the Tournament		BASKETBALL		Inter-Zone/ Zone: Inter-Zone		Name of the Manager:		Name of the participating College:							
Name of the Organising College		VJEC CHEMPERI		Section: MENS		Mr. SHAJI MA		VJEC JYOTH ENGINEERING COLLEGE							
Date		Year: 2023-24		Whether Inter-Zonal also.....Yes / No		His/Her Status: Asst. Professor									
Sl.No.	Name	Father's Name	Mother's Name	Address	Date of Birth	Date & year of passing Qualifying examination for first admission to a College / University		Parent's Class	Name of the Present Course	Duration of Course	Year of admission to the Present Course	Admission No.	Mobile No.	Signature of the Student	Remarks
						Name of the examination	Date and year								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	ABJIITH SALU	SALU NK	NISHA SALU	VJEC CHEMPERI	19/12/2003	HSE	2022	S3 CIVIL	BTECH	4 YRS	2022	2252 0079 2889	7810120051		
2	Shon Shaji	Shaji A M	Shainy Shaji	VJEC CHEMPERI	3/11/2002	HSE	2020	S7 CSE	BTECH	4 YRS	2020	2431 9891 8145	7810980083		
3	Alan Jyothis Thomas	Thomas TD	Soly Thomas	VJEC CHEMPERI	27/11/2002	HSE	2020	S7 CSE	BTECH	4 YRS	2020	4441 8807 3436	7810981084		
4	Allen Joseph	Joseph K J	Tessy Joseph	VJEC CHEMPERI	20/03/2003	HSE	2021	S5 CE	BTECH	4 YRS	2021	4277 8479 4775	4580700031		
5	Deno Baby	Baby M K	Sainy Baby	VJEC CHEMPERI	6/2/2002	HSE	2020	S7 EEE	BTECH	4 YRS	2020	5445 1876 2401	4538214577		
6	Adarsh K B	Biju K U	Shybi V	VJEC CHEMPERI	13/04/2004	HSE	2021	S5 ECE	BTECH	4 YRS	2021	8088 8328 7128	7809123819		
7	THOMAS V S	SHUJO GEORGE	SIJI JOHN	VJEC CHEMPERI	24/12/2003	HSE	2022	S3 MECH	BTECH	4 YRS	2022	3682 4227 1892	4602113712		
8	Gokul Sunil	Sunil	Bindhu	VJEC CHEMPERI	01/12/2001	HSE	2020	S7 CSEA	BTECH	4 YRS	2020	7919 8738 3447	4098090098		
9	Derick Sebastian	Sebastian Kattoor V	Sami Sebastian	VJEC CHEMPERI	23/12/2004	CBSE	2022	S3 CSE C	BTECH	4 YRS	2022	3439 2085 0987	4048811575		
10	Ashwin Binoy	Binoy MM	Beena Binoy	VJEC CHEMPERI	23-04-2003	HSE	2022	S3 ADS	BTECH	4 YRS	2022	8287 1893 8086	4044725119		
11	Deon M Baby	Baby Jose	Mini Baby	VJEC CHEMPERI	2/7/2005	CBSE	2023	S3 CBS (S1)	BTECH	4 YRS	2023	3640 8127 8884	7807480051		
12	Muhammed Musthafa	Rafeeqe P	Soudha PK	VJEC CHEMPERI	20/10/2003	HSE	2022	S3 CSY	BTECH	4 YRS	2022	7436 8129 3456	8571225280		

Certified that the above particulars are true as per records of the College.

Certified that the above players are not employed on full time basis.

Certified that the above players have been admitted to the College as bonafide full time students following the rules and regulations of the APJAKTU for admission to their respective courses and fully enrolled for following a full time University course of not less than one academic year's duration for which examinations are conducted by the University.

Certified that the sports affiliation fee due to the University has been completely paid till the last academic year ended and there is no balance pending to the University on this account.

MIGRATION CASES : Certified that player(s) listed at S.No.(s) Above is/are migration cases. He/She/they has /have been admitted to the college as bonafide, full time and enrolled student(s) for following full time University Courses/Class of not less than one academic year's duration for which examinations are also conducted by the University.

The above particulars have been verified and found correct.

Date: 27/10/2023 Seal of the College

[Signature]
Signature principal
28/10/2023

[Signature]
Signature Head of the Dept. of Physical Education



Shaji M.A., M.P.Ed., M.Phil., NIS
Associate Professor & HOD
Dept. of Physical Education
Vimal Jyothi Engineering College
Chempiperi, Kuttanur, Kerala - 670532



Proceedings VJ/07

19-09-2022

Proceedings

Sub: Formation of Student Grievance Redressal Committee (SGRC)
Ref: (1) F.No.1-101/FGRC/AICTE/Regulation/2019/9530-9537 Letter from AICTE
Office, New Delhi dated November 2019.
(2) The Gazette of India, New Delhi, Dated 19th November 2019, Tuesday.

As per the above said reference, the following Student Grievances Redressal Committee (SGRC) is reconstituted for a period of 2 years from the date of issuance of this order.

- | | |
|---|------------------|
| 1. Cdr.Raju K K, HOD ME | - Chairman |
| 2. Ms Divya B, Associate Professor CSE | - Member |
| 3. Ms.Anitha Babu, Asst. Professor CE | -Member |
| 4. Mr.Jomy Jose, Associate Professor/ASPI | -Member |
| 5. Mr.Ranjul Arunzadi,S7 CSE | -Special Invitee |

Principal

Distribution

1. The Manager
2. The Bursar
3. The Member Concerned
4. All HODs

For your kind information

Staff meeting 02/05/2023

- Agendas:-
1. Address by the manager
 2. Staff team
 3. Address by the principal
 4. Selectⁿ of new staff secretary
 5. Recognizing the faculty who have produced high result for high courses in 2021-22
 6. Health insurance scheme
 7. Account statements
 8. Discussion based on inputs from Dep counsellor

Members present :-

1) Shamir Muth Kk	ME	<i>Shamir</i>
2) Jancy Joseph	ASH	<i>Jancy</i>
3) Laly Jinn	ECE	<i>Laly</i>
4) Rajuk Kondave	ME	<i>Rajuk</i>
5) Dr. Manj V. Thomas	CSE	<i>Manj</i>
6) Dr. Glen Dewadhes	ECE	<i>Glen</i>
7) Justice S. Puthumparam	Office	<i>Justice</i>
8) Subhanshu Puthampuz	PRO	<i>Subhanshu</i>
9) Dr. Biju Mathew	CE	<i>Biju Mathew</i>
10) George K.V	ASH	<i>George</i>
11) Vasudevan M	ASH	<i>Vasudevan</i>
12) Dr. S. Christopher Eswail Singh	ME	<i>S. Christopher</i>
13) DHANU M	AEI	<i>Dhanu</i>
14) Jaison George	office	<i>Jaison</i>
15) Linay A.V	CSE	<i>Linay</i>
16) Ryan K	CSE	<i>Ryan</i>
17) Dominic N. Thomas	ASH	<i>Dominic</i>
18) Jomy Jose	ASH	<i>Jomy</i>
19) Prabhin James	ECE	<i>Prabhin</i>
20) Saneesh K	CE	<i>Saneesh</i>
21) Raji N. Baby	CE	<i>Raji</i>
22) Wood J. Thomas	ECE	<i>Wood</i>
23) Dr. Janyek George	ECE	<i>Janyek</i>
24) Shinu m m	AEI	<i>Shinu</i>
25) Rajith L	BCE	<i>Rajith</i>
26) RIJOY. G. N	KEE	<i>RiJoy</i>
27) AKHIL K	FDS	<i>Akhil</i>
28) Ibia KV	ASH	<i>Ibia</i>
29) Manoj K.C	ECE	<i>Manoj</i>

30	Adarsh .t.s	ECE	
31	Binilkumar.k	ECE	
32	Mr. Shijith Thomas	ASH	
33	Mr. Aji Augustine	ME	
34	Major M Francis	ME	
35	Dilin Dinesh	ME	
36	Arunlal	ME	
37	Madhan Mukundath	ME	
38,	ROBIN.C.R.	ME	
39	ANIL JOHNEY	ME	
40	Niyas KM	ME	
41	Sudheep. a.l.	ASH	
42	Nivin C Viju	ASH	
43	SDeekante m.p	ME	
44	Shrey George	ME	
45	Abdul Latheef	CSE	
46	Dr. R. SENTHIL K. MAN	EEE	
47	LITHIN MATHEW	CSE	
48	Vysakh .K.V	ME	
49	Ramprasad .A	ME	
50	Timmy Philip	CSE	
51	Jimmy Mathew	ME CG	
52	Rojin P.	AP, CE	
53	Abdul H. I.P	AP, CE	
54	Dr. G. Jeshu Sunil Dhas	Prof/Ext	
55	Biyu .K.J	ME	
56	Stenil Joseph	ME	
57	Silvi Joseph	CSE	
58	Thomas a.s	CEI	
59	Sajur Augustine	ME	
60	Joffkeathy Sebastian	EIE	
61	JUSTINE.M AUGUSTINE	TPC	
62	MARU ROBERT'S	AMU	
63	Sibichan Mathew	CCE	
64	JAMES CREATOR	ASO	
65	Thomas Jacob	ASO	

69	Joby Joseph	ME	
70	Jomy Joseph	ECE	
71	Jyathish Francis	Lib	
72	Prakash James	ECE	
73	Shijamol K. T	EEE	
74	Dipin Johns	CSE	
75	Joy Francis	Lib	
76	Sebastian P.P	ECE	
77	Jisna Joseph	office	
78	Deepa Jose	office	
79	Vinu Mathew	office	
80	Shreedaya M	office	
81	Jisna P	CSE	
82	Preelakshmi M	CSE	
83	Rahna CM	CSE	
84	Abhiram P	CSE	
85	Anoop K R	ME	
86	BINDU SEBASTIANIE	CSE	
87	Sulada C	CSE	
88	Sreeraji Narayanas	CSE	
89	Sr. Anciline N.S	EEE	
90	Ance Maria Thomas	ASH	
91	Hridya P	CE	
92	Anitha Prabin	CE	
93	Anitta Ise	CE	
94	Resmitha Rani Antony	CE	
95	Margaret Abraham	CE	
96	Shimna P	CE	
97	Shwathi K	CE	
98	Dr. Vibhoosha MP	CE	
99	Pravanendu K	CE	
100	Diya Rameshan	CSE	
101	Rajitha K.V	CSE	
102	Dhansha P.K	CSE	

106	Dr Leena George	CSE	J
107	Tintu George	GGG	Jul
108	Jyothi Joseph	EEE	Jul
109	Athira M. Thomas	EGL	Jul
110	Clara Francis	EEE	Jul
111	Shelma George	EEC	Jul
112	Amal Thomas m	RRR	Jul
113	Amu Treesa George	ADS	Jul
114	Divya-K	ADS	Amu
115	Tmtu Devasia	CSE	Exp
116	Ann Mathew	CSE	Jul
117	Grace John M	ELE	Jul
118	Anusha Charles	ECE	Grace
119	Divya-K	ECE	Amu
120	Sini Douassia	ECE	Amu
121	Dr. Roshini - J V	ECE	Shini
122	Lakshmi S	ECE	Lakshmi
123	Shimna P K.	ECE	Shimna
124	Sydehassama Vijayan	ECC	Amu
125	Jessin Yomas	ECC	Amu
126	Bindu Sebastian	ECE	Bindu
127	LIJISHA T	CSE	Amu
128	ASHILA KA	CSE	Amu
129	NAMITHA P	ADS	Amu
130	REEMA MATHEW	ADS	Amu
131	Divya B	CSE	Amu
132	Shamya A	AEI	Amu
133	Jinsa Mathew	AEI	Amu
134	SITHARA Tom	ASH	Amu
135	Vireelkumar Nbrahms	ASH	Amu
136	DNVA THOMAS	ASH	Amu
137	Subhalakshmi-U	ASH	Amu
138	Leena P-V	"	Amu

139

Vedhya SS

CSE

Vedhya

140

Anny K. Sunay

AD

Anny

141

Nayana Suresh

CSE

Nayana

142

Noena. V.V

CSE

Noena