



Minutes and Action taken report of IQAC meeting 20.10.2020				
Sl.No	Details of Discussion	Target date	Action	Remarks
1	AQAR submission for 2018-19	31.10.2020	IQAC	To be completed
2.	KTU academic audit	2 nd to 4 th December	Audit members	IQAC Coordinator to circulate the details
3.	Internal peer review of AQAR	Completed	Discussed	IQAC coordinator to incorporate the suggestions/corrections in AQAR
4.	Booster class for week students		Department level	Proper records should be maintained
5.	Staff development activities		Department level	HoDs should submit a report on the FDP/workshop attended by faculty by every semester